

- **Update Your Portfolio:** For creative roles, keep your portfolio updated with recent work.
- **Develop Interpersonal Skills:** Work on improving communication, teamwork, and problem-solving skills.
- **Request Feedback:** Regularly seek feedback from peers and supervisors.
- **Host Brainstorming Sessions:** Gain insights by getting together with others in your industry.
- **Stay Knowledgeable of Industry News:** Listen to podcasts, read industry news and journals.
- **Practice Public Speaking:** Enhance your public speaking skills through local clubs or workshops.
- **Optimize Time Management:** Adopt effective time management techniques.
- **Plan Career Development Activities:** Set aside time each month for career development activities.
- **Reflect and Adjust Goals Quarterly:** Regularly review and adjust your career goals.

## 25 Essential

# *Career Moves for 2024*

- **Identify Your Career Goals:** Decide what it is you would like to accomplish in 2024.
- **Learn New Skills:** Enroll in at least one new course relevant to your industry.
- **Revamp Your Resume:** Update your resume with recent accomplishments and skills.
- **Update Your LinkedIn Profile:** Keep your LinkedIn profile up to date, reflecting your latest achievements.
- **Attend Industry Networking Events:** Stay current on your industry by attending industry-related events.
- **Practice Interview Techniques:** Conduct mock interviews with a mentor or friend.
- **Learn a New Technology:** Stay current by learning a new software or technology trend in your field.
- **Read Industry-Related Books:** Commit to reading at least three industry-related books.
- **Volunteer for New Projects:** Take on new challenges at your current workplace or through volunteering.
- **Seek a Mentor:** Connect with a professional mentor for guidance and support.
- **Offer to Mentor Others:** Share your knowledge by mentoring someone else.
- **Join Professional Groups:** Become active in professional groups or forums related to your career.
- **Maintain Work-Life Balance:** Prioritize personal time and self-care activities.
- **Set Weekly Goals:** Break down your annual and monthly goals into manageable weekly tasks.
- **Follow Industry Leaders:** Stay updated by following key leaders in your field.
- **Attend Webinars and Workshops:** Further your education by taking part in webinars and workshops.